

## ADMISSIONS POLICY 2024

*Thank you for applying at Hilton Pre-Primary School.*

### THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED TOGETHER WITH YOUR APPLICATION FORMS.

1. Copy of your child's birth certificate.
2. Copy of your child's immunization card.
3. R300.00 Administration Fee:

**Banking details: Account Name: Hilton Pre-Primary**

**Nedbank, Current Account, Branch Code: 151 925, Account Number: 1196 222 797**

### THE PROCEDURE FOR ADMISSION IS AS FOLLOWS:

- On submitting the application form, your child will be placed on the waiting list. The year before enrolment, if a space is available, you will be called in for an interview.
- An application form and deposit will then be required, to secure your child's place. The deposit will be credited to your account in the year your child starts at Hilton Pre-Primary.
- Parents and children will be invited to attend an orientation session in mid-November, prior to admission, to familiarize the child with the school.

**PLEASE NOTE: No child will be accepted into the school if the required forms and payments are not received.**

### THE FOLLOWING CRITERIA IS REQUIRED FOR ADMISSION:

1. **LANGUAGE:** The medium of instruction at Hilton Pre-Primary is English.
2. **RELIGION:** Hilton Pre-Primary is officially a Christian school but there is no religious indoctrination in the teaching. Children of other faiths are not excluded nor are Christians given preference.
3. **AGE:** Children must be 18 months old before they are admitted. Vacancies will be filled within the age range in which they occur.
4. **HEALTH STANDARDS:** A clinic card recording that all statutory immunisations have been performed must be produced and a copy kept at school.
5. **TOILET TRAINING:** ALL children entering at Gr RRR level must be fully toilet trained.

*Thank you,*



**SUZIE HILLIAR, PRINCIPAL**

## APPLICATION FOR REGISTRATION FOR ENROLMENT

I HEREBY WISH TO REGISTER MY CHILD FOR ADMISSION TO HILTON PRE-PRIMARY AND  
**TENDER** A NON-REFUNDABLE ADMINISTRATION FEE OF **R300.00**

YEAR OF ENROLMENT: \_\_\_\_\_

TICK ONE OF THE BELOW (SELECTION TO BE MADE APPROPRIATE TO CHILD'S AGE)

DUCKLING (18 MONTHS TO 3 YEARS):     18 MONTHS - 2 YEARS     2 - 3 YEARS

GRADE (4 - 6 YEARS):                       RRR     RR     R

### CHILD'S INFORMATION

NAME & SURNAME: \_\_\_\_\_

CHILD'S ID NO: \_\_\_\_\_

GENDER:     MALE     FEMALE

HOME LANGUAGE: \_\_\_\_\_

### MOTHER'S/GUARDIAN'S INFO

NAME & SURNAME: \_\_\_\_\_

CELL NO: \_\_\_\_\_

WORK NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

RESIDENTIAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### FATHER'S INFO

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IS THERE, OR HAS THERE BEEN, A SIBLING ATTENDING HILTON **PRE-PRIMARY**?     YES     NO

IF YES, NAME OF SIBLING: \_\_\_\_\_

HAS THE CHILD **PREVIOUSLY** ATTENDED A **PRE-PRIMARY/PLAY GROUP**?     YES     NO

IF YES, NAME OF SCHOOL/PLAYGROUP: \_\_\_\_\_

TOWN: \_\_\_\_\_

WHEN? \_\_\_\_\_

### FOR DUCKLINGS ONLY (18 months to 3 years):

HOW MANY DAYS PER WEEK WILL YOUR CHILD BE ATTENDING?

3 DAYS PER WEEK     5 DAYS PER WEEK

\_\_\_\_\_  
**SIGNATURE OF PARENT/GUARDIAN**

DATE: \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF PARENT/GUARDIAN**

DATE: \_\_\_\_\_

IF YOU HAVE **YOUNGER SIBLINGS**, PLEASE **ENROL THEM NOW** OTHERWISE WE CANNOT GUARANTEE THEM A PLACE.  
PLEASE ATTACH A **COPY** OF THE CHILD'S **BIRTH CERTIFICATE** AND **IMMUNISATION CARD**.

### FOR OFFICE USE ONLY

APPLICATION FEE RECEIVED:     YES     NO    DATE \_\_\_\_\_

CASH     CHEQUE     EFT